



**SMT. KAMALADEVI GAURIDUTT MITTAL COLLEGE
OF ARTS & COMMERCE**
Accredited by NAAC B+

Nahar Nagar, Behind Navy Colony, Malad (West), Mumbai -400 064
Tel:28821673 / 28824252 E.mail:mittalcollege@rediffmail.com

POLICY

TITLE

POLICY ON PROVIDING FINANCIAL ASSISTANCE TO TEACHERS:

Financial support is to be provided to the teaching staff of Smt. K. G. Mittal College of Arts & Commerce to attend academic programmes.

CONTEXT

To encourage the teaching staff to upgrade their academic knowledge and also for their professional growth, this policy is being formalised.

STATEMENT

In the above context, Mittal College provides financial support to the teaching staff of the College to attend academic programmes.

PURPOSE AND OBJECTIVE

- To motivate teaching staff to participate in faculty training programmes like Orientation Programmes, Refresher Courses, Short Term Courses, Faculty Development Programmes, Induction Programmes, Seminars, Workshops, Refresher Courses, Symposiums, etc.
- To encourage teaching staff to present research papers in academic programmes.
- To upskill the academic capability of the teaching staff and to support them for their academic upgradation and career advancement.

- To motivate teaching staff to join professional bodies.

FEATURES

Funded by

Smt. K. G. Mittal College of Arts & Commerce

Eligibility

- All teaching staff, including permanent, full time, and temporary teaching staff.
- Financial support shall be provided for teaching, learning, research, co-curricular, extra-curricular and professional development activities.

Application

The faculty member wishing to avail the financial support is required to apply in writing to the Principal, with all the details, date/duration of the programme and the certificate of participation. Final approval will be done by the Principal.

Benefits

- Travelling allowance is given to the teaching staff.
 - Registration fee is reimbursed, upon submission of form and final approval of the Principal for attending Conferences/Seminars/Workshops/Refresher Courses/FDPs/Induction programmes/Orientation Programmes.
 - Duty Leave is provided to attend academic programmes.
 - Membership fee is provided in order to join professional bodies and academic societies.
-