



**SMT. KAMALADEVI GAURIDUTT MITTAL COLLEGE
OF ARTS & COMMERCE**

Nahar Nagar, Behind Navy Colony, Malad (West), Mumbai - 400 064

Tel: 9136168847 / 7718089066

E-mail: mittalcollege@rediffmail.com

INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of Internal Quality Assurance Cell will be held on 16th June 2023 at 12.30 p.m. in the IQAC Room. All members are required to attend the meeting. The agenda of the meeting is as follows:

Agenda:

- To read and confirm the minutes of the previous meeting held on 29th April 2023
- To discuss the status of re-accreditation
- To discuss academic and extracurricular aspects
- Any other matter with the permission of the chair

Mrs. Nimmi Menon

Co-Ordinator

Dr. Shagun Srivastava

Principal



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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

A meeting of IQAC was held on 16th June 2023 at 12.30 p.m.in the IQAC Room.

Dr. Shagun Srivastava, the Chairperson of IQAC presided over the meeting. The following members were present:

- 1) Dr. Suhasini B. Arya
- 2) Dr. Shagun Srivastav
- 3) Mrs. Smita Sovani
- 4) Mrs. Nimmi R. Menon
- 5) Mrs. Mamta .G. Balwanti
- 6) Ms. Shubhangi Mainkar
- 7) Ms. Mausumi Galvankar
- 8) Dr. Sunil Gosavi
- 9) Mrs. Smita Sovani
- 10) Mr. Jestin TKG
- 11) Dr. Kashmira Shah
- 12) Mrs. Vrushali Raut

The meeting commenced with the IQAC coordinator welcoming the members.
The minutes of the meeting held on 29th April 2023 was read and confirmed.

Regarding the progress of re-accreditation of the college, it was informed by the IQAC Co-ordinator that the SSR was submitted on 04th May 2023, and DVV queries were raised on 10th May 2023. All the queries raised in DVV were addressed and clarified and submitted on 25th May 2023, before the due date itself, which has been acknowledged by NAAC. The prequalification of SSR from NAAC is being awaited.

It was informed in the meeting that regular lectures for second year and final year students have commenced from 13th June 2023. First year admissions are going on. Timetables, teaching learning plans, departmental meetings are being prepared. Co-curricular and extra-curricular activities are also being planned. Regarding research, it was planned to conduct at least one international conference and to publish articles.

The meeting ended on a positive note with the Co-ordinator proposing vote of thanks.

Mrs. Nimmi R. Menon
IQAC Co-ordinator

Dr. Shagun Srivastava
IQAC Chairperson

ACTION TAKEN REPORT

Sr.No.	AGENDA	ACTION TAKEN
1	To read and confirm the minutes of the previous meeting held on 29 th April 2023	Read and confirmed
2	To discuss the status of re-accreditation	SSR submitted in the beginning of May 2023, DVV queries clarified at the end of May 2023. Waiting for prequalifying message from NAAC
3	To discuss academic and extracurricular aspects	Academic year commenced from 13 th June 2023. Teaching learning process is being planned and implemented. Extracurricular activities are also being planned



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NOTICE

A meeting of Internal Quality Assurance Cell will be held on 08th November 2023 at 11.30 a.m. in the IQAC Room. All members are required to attend the meeting. The agenda of the meeting is as follows:

Agenda:

- To read and confirm the minutes of the previous meeting held on 16th June 2023
- To discuss the status of PTV
- Any other matter with the permission of the chair

Mrs. Nimmi Menon

Co-Ordinator

Dr. Shagun Srivastava

Principal



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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

A meeting of IQAC was held on 08th November 2023 at 11.30 a.m.in the IQAC Room.

Dr. Shagun Srivastava, the Chairperson of IQAC presided over the meeting. The following members were present:

- 12) Dr. Suhasini B. Arya
- 13) Dr. Shagun Srivastav
- 14) Mrs. Smita Sovani
- 15) Mrs. Nimmi R. Menon
- 16) Mrs. Mamta .G. Balwanti
- 17) Ms. Shubhangi Mainkar
- 18) Ms. Mausumi Galvankar
- 19) Dr. Sunil Gosavi
- 20) Mrs. Smita Sovani
- 21) Mr. Jestin TKG
- 22) Dr. Kashmira Shah
- 12) Mrs. Vrushali Raut

The meeting commenced with the IQAC coordinator welcoming the members.
The minutes of the meeting held on 16th June 2023 was read and confirmed.

It was formally informed by the IQAC Coordinator that the dates of the peer team visit have been communicated by NAAC as 04th and 05th of December 2023, for which we have started with the preparations. Mock NAAC is also conducted, and planning to conduct one more session. Sub-committees are also being formed and student volunteers are also involved in the same. All stakeholders have been informed.

The meeting ended on a positive note with the Co-ordinator proposing vote of thanks.

Mrs. Nimmi R. Menon
IQAC Co-ordinator

Dr. Shagun Srivastava
IQAC Chairperson

ACTION TAKEN REPORT

Sr.No.	AGENDA	ACTION TAKEN
1	To read and confirm the minutes of the previous meeting held on 16 th June 2023	Read and confirmed
2	To discuss the status of NAAC peer team visit	PTV is scheduled on 04 th and 05 th December 2023, for which preparations are going on



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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

A meeting of IQAC was held on 22nd December 2023 at 11.00 a.m.in the IQAC Room.

Dr. Shagun Srivastava, the Chairperson of IQAC presided over the meeting. The following members were present:

- 23) Dr. Suhasini B. Arya
- 24) Dr. Shagun Srivastav
- 25) Mrs. Smita Sovani
- 26) Mrs. Nimmi R. Menon
- 27) Mrs. Mamta .G. Balwanti
- 28) Ms. Shubhangi Mainkar
- 29) Ms. Mausumi Galvankar
- 30) Dr. Sunil Gosavi
- 31) Mrs. Smita Sovani
- 32) Mr. Jestin TKG
- 33) Dr. Kashmira Shah
- 12) Mrs. Vrushali Raut

The meeting commenced with the IQAC coordinator welcoming the members.
The minutes of the meeting held on 08th November 2023 was read and confirmed.

The results of the 3rd cycle of re-accreditation with the NAAC Peer Team Visit held on 04th and 05th of December 2023 was discussed. The grade obtained is B with CGPA of 2.5, only 0.01 points less than B+. It was analyzed as unsatisfactory in the meeting, for which it was decided to apply for appeal. The appeal proceedings were discussed to be initiated in the portal. It was decided to appeal for qualitative metrics, where the points obtained were much less than the expected score.

The meeting also took up curricular aspects. It was informed in the meeting that the second term has commenced. Co-curricular and extracurricular activities are also being conducted in a full-fledged manner.

The meeting ended on a positive note with the Co-ordinator proposing vote of thanks.

Mrs. Nimmi R. Menon
IQAC Co-ordinator

Dr. Shagun Srivastava
IQAC Chairperson

ACTION TAKEN REPORT

Sr.No.	AGENDA	ACTION TAKEN
1	To read and confirm the minutes of the previous meeting held on 08 th November 2023	Read and confirmed
2	To discuss the result of accreditation	Decided to file appeal in qualitative metrics
3	To discuss curricular aspects	Curriculum related activities are being conducted in a regular manner



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INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of Internal Quality Assurance Cell will be held on 29th April 2024 at 12.00 noon in the IQAC Room. All members are required to attend the meeting. The agenda of the meeting is as follows:

Agenda:

- To read and confirm the minutes of the previous meeting held on 22nd December 2023
- To discuss the status of appeal
- To discuss academic and extracurricular aspects
- Any other matter with the permission of the chair

Mrs. Nimmi Menon

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Dr. Shagun Srivastava, the Chairperson of IQAC presided over the meeting. The following members were present:

- 34) Dr. Suhasini B. Arya
- 35) Dr. Shagun Srivastav
- 36) Mrs. Smita Sovani
- 37) Mrs. Nimmi R. Menon
- 38) Mrs. Mamta .G. Balwanti
- 39) Ms. Shubhangi Mainkar
- 40) Ms. Mausumi Galvankar
- 41) Dr. Sunil Gosavi
- 42) Mrs. Smita Sovani
- 43) Mr. Jestin TKG
- 44) Dr. Kashmira Shah
- 12) Mrs. Vrushali Raut

The meeting commenced with the IQAC coordinator welcoming the members.
The minutes of the meeting held on 22nd December 2023 was read and confirmed.

As discussed in the last IQAC meeting, it was informed by the co-ordinator that an appeal has been submitted on the NAAC portal on 27th January 2023 before the specified date. Communication as to presentation before the Appeals Committee by the college on 07th May 2024 has been received. IQAC co-ordinator is making an online presentation before the Appeals Committee on 07/05/2024 at 12.00 noon regarding the appeal submitted in 16 qualitative metrics. All technical details relating to the same have been received from NAAC. IQAC co-ordinator also informed that the presentation is ready.

The meeting also discussed the curricular aspects, and it was informed that examinations for the even semesters are over and even the result declaration process is completed. Extracurricular activities were also conducted under the auspices of various committees and it was discussed in brief in the meeting.

The meeting ended on a positive note with the Co-ordinator proposing vote of thanks.

Mrs. Nimmi R. Menon
IQAC Co-ordinator

Dr. Shagun Srivastava
IQAC Chairperson

ACTION TAKEN REPORT

Sr.No.	AGENDA	ACTION TAKEN
1	To read and confirm the minutes of the previous meeting held on 22 nd December 2023	Read and confirmed
2	To discuss the status of appeal	Appeal submitted on 27 th January 2024. IQAC co-ordinator will be making an online presentation before the NAAC Appeals Committee on 07 th May 2024
3	To discuss academic and extracurricular aspects	Curricular and extracurricular activities are being conducted in a regular manner