

SMT.K.G.MITTAL COLLEGE OF ARTS & COMMERCE,
MALAD WEST, MUMBAI 400064.

Date: 13-06-2022

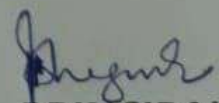
NOTICE - DEGREE COLLEGE
F.Y.B.COM. SEM II REGULAR & A.T.K.T., MAY, 2022
PROCEDURE FOR XEROX & REDRESSAL

I. Procedure to obtain Xerox copies of the answer books (IInd Semester Regular & ATKT conducted in May, 2022)

1. Submit application in the prescribed format to be obtained from office on 15th & 16th June, 2022.
2. Fee Rs.100/- per answer book (Rs.50/- for reserve category)
3. The Xerox copy will be given to the student only in person and not to any other person.
4. Xerox copy of the answer book will be given only on submission of photocopy of the Identity Card/Hall Ticket.
5. Student is the sole custodian of the answer book copy. He has to give an undertaking that he would be fully responsible for the protection of the answer book copy to be used only for the purpose of redressal of his grievance and not for any other purpose.
6. Students will receive the Xerox copies of answer book on 21st June, 2022.

II. Procedure for Redressal of Grievance (Revaluation)

1. If the student is not satisfied with the marks awarded to him/her by the original examiner, he/she may apply for the Redressal of his/her grievance to the College in the prescribed form to be obtained from the College office on 22nd & 23rd June, 2022.
2. The student should in his application specify clearly the nature of his grievance question wise with proper justification.
3. Fees for redressal is Rs.500/- per answer book and Rs.250/- for reserve category.
4. Revaluation results: 11th July, 2022


PRINCIPAL